

To address the concerns of some agencies, we are hereby revising the guidance in the Memorandum for Human Resources Directors of October 27, 2003, regarding “Nature of Action Code for Student Loan Repayments.” That Memorandum advised that agencies should not process an SF-50 for NOA/817 as this NOA was established solely for the purpose of updating the Central Personnel Data File (CPDF), and as such, there was no requirement to process an SF-50. Some agencies have indicated that to facilitate their Human Resource Information Systems, they wanted the option to process an SF-50 for NOA/817 even though there is no requirement to do so. In response to their expressed concerns, effective immediately, agencies may, as an option, process an SF-50 for NOA/817. If you opt to process an SF-50, no legal authority code is required and the personnel action may not be filed on the right side of the Official Personnel Folder. When *The Guide to Processing Personnel Actions* is next updated, this guidance will be reflected in Chapter 29.