

Subject: Change 6 to CPDF Edit Manual Update 13

Please make the changes shown below effective as of the December 2000 Central Personnel Data File (CPDF) submissions. If you have any questions, please contact the Office of Personnel Management's Office of Workforce Information at (202) 606-1162 or email address smgoldst@opm.gov.

EDIT

EXPLANATION

472.04.1 Add the following edit:

If rating of record (period) is not spaces or asterisks,
Then it must not be more than 5 years earlier than the as of date.

Default: Agency should verify that the rating of record (period) reflects the date of the employee's most current rating of record (level).

472.04.2 Add the following edit:

If rating of record (period) is not spaces or asterisks,
Then it must not be more than 5 years earlier than the effective date of personnel action.

Default: Agency should verify that the rating of record (period) reflects the date of the employee's most current rating of record (level).